

HONR400 Honours Project Guidelines Governing the Format of Abstract, Poster & Honours Thesis

(A) Abstract

1. Submission

- 1.1 Each student should complete the ***HONR 400 Honours Project - Research Thesis Abstract Submission Form*** (available at <http://www.umac.mo/hc>) and submit to the HC General Office according to the announced deadline.
- 1.2 The Research Thesis Abstract Submission Form should be typed, handwritten form is not acceptable.
- 1.3 Each student should submit *both paper and digital copy in Word format* to the HC General Office on or before the announced deadline.
- 1.4 The softcopy should be sent by email to HC.enquiry@umac.mo, please put in subject line “**HONR400 Abstract Submission Form from your name**”.

2. Format and content

- 2.1 The abstract must be typed in *one paragraph, single-line spacing*. (See Appendix I)
- 2.2 The length of the abstract should be limited to *250 - 300 words*.
- 2.3 *12-point, Times New Roman* should be used for abstract written in English or Portuguese, and *12-point, 新細明體* for abstract written in Chinese.
- 2.5 The abstract should be concise, comprehensive, and intelligible to a wide audience.
- 2.6 The abstract should have an introduction, body and conclusion.
- 2.7 The abstract should indicate the objective and the hypothesis (if any) of the project.
- 2.8 The abstract should figure out the method(s), importance and what you learned from the project.
- 2.9 The abstract should be general. Do not insert any graphs, illustrations or references.

(B) Poster

1. Submission

- 1.1 Each student should submit *both paper and digital copy in PDF format* to the HC General Office on or before the announced deadline.
- 1.2 The digital copy should be sent by email to HC.enquiry@umac.mo, please put in subject line “**HONR400 Poster Submission from your name**”

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2. Format and Content

- 2.1 The poster must be printed in International Standard of *A3 size* (297mm X 420 mm).
- 2.2 The poster must address the following elements:
 - i) Title of the Honours Project
 - ii) Name of student
 - iii) Student No.
 - iv) Name of supervisor
 - v) Name of co-supervisor (if applicable)
 - vi) Purpose of the project
 - vii) Finding(s) of the project.

(C) Honours Thesis

1. Submission

1.1 Paper and digital manuscripts

- 1.1.1 Students should finalize their Honours Theses after the oral presentation at the Undergraduate Honours Project Symposium. *Two* sets of paper manuscripts, produced in accordance to the required format, should be submitted to the HC General Office according to the announced deadline
- 1.1.2 Digital manuscripts must be submitted in both *Adobe PDF and Word* formats without compression or password protection in form of CD to the HC General Office according to the announced deadline. Embedded multimedia files or hyperlinks to external files may be included.

2. Format

2.1 Thesis cover

- 2.1.1 A thesis cover should contain the following information. For format of the Title Page, please refer to Appendix II:
 - i) Honours thesis title
 - ii) Name of Student
 - iii) Student No.
 - iv) Name of supervisor
 - v) Name of co-supervisor (if applicable)
 - vi) (Expected) Degree award date

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2.2 Declaration

- 2.2.1 The declaration notice should appear alone on a single page. For format of the Declaration Page, please refer to Appendix III.

2.3 Main Text

- 2.3.1 The paper must be of International Standard of *A4 size* (297mm X 210mm).
- 2.3.2 *Single-sided* printing should be adopted.
- 2.3.3 Left *margin* should be *4 cm*; the remaining margins should be *2.5 cm*.
- 2.3.4 *Double-line* spacing must be used throughout the manuscript; *single-line* spacing is acceptable for footnotes, bibliographic entries, long quoted passages and items in lists, tables and appendices.
- 2.3.5 *12-point, Times New Roman* should be used for thesis written in English or Portuguese, and *12-pont, 新細明體* for abstract written in Chinese.

2.4 Binding requirement

- 2.4.1 Paper back binding can be used for theses for examination purpose. Hard cover binding must be used for the College copy of theses. The thesis title, student's name and year must appear on the spine of the thesis. HC General Office will be responsible for the thesis binding arrangement.



HONR 400 Honours Project Research Thesis Abstract Submission Form

Student Information			
Name:		Session no:	
Student ID No.:		Contact No:	
General Information			
(Project Title) The Influence of Experience Quality Perceived Value and Satisfaction on Coffee Shop Patronage Behaviour: A Conceptual Model			
(Student Name, Senior, Major, Faculty) CHAN Tai Man, Senior, Management, FBA			
(Supervisor(s) Name, Faculty) Mentor: LEE Tai Ming, Tom, FBA			
Abstract Content (250-300 words)			
Content here			
Prepared by <div style="text-align: right;"> Student's Signature Date: / / </div>		Endorsed by <div style="text-align: right;"> _____ Supervisor(s)' Signature Date: / / </div>	

For Office Use Only	
Received Date: Handled by:	Endorsed by <div style="text-align: right;"> _____ HC Programme Coordinator Date: / / </div>



Thesis Title

(16-point, Bold, Times New Roman, Centered)

by

Student Name

(Student No)

(14-point, Times New Roman, Centered)

Supervisor: **Name of Supervisor**

Co-supervisor: **Name of Co-supervisor (if applicable)**

(14-point, Times New Roman, Centered)

A thesis submitted in partial fulfillment of the requirements for the
Honours Programme in Honours College at the University of Macau

Expected Degree award date (month/yyyy)

(14-point, Times New Roman, Centered)



澳門大學
UNIVERSIDADE DE MACAU
UNIVERSITY OF MACAU



論文題目

(新細明體、字體大小：16、粗體、置中)

學生姓名

(學生號碼)

(新細明體、字體大小：14、置中)

指導教授：教授姓名

副指導教授：教授姓名 (如適用)

(新細明體、字體大小：14、置中)

此論文之提交是用以部分滿足澳門大學榮譽學院課程之要求

預計畢業日期 (月份/年份)

(新細明體、字體大小：14、置中)

SELF-DECLARATION

I declare that the thesis here submitted is original except for the source materials explicitly acknowledged and that this thesis, or parts of this thesis have not been previously submitted for the same course or for a different course.

I also acknowledge that I am aware of the Rules on Handling Student Academic Dishonesty and the Regulations of the Student Discipline of the University of Macau.

Signature

Date

Name

Student ID Number

Programme/ Course Code

自我聲明書

本人謹聲明：本人所提交的論文，除了經清楚列明來源出處的資料外，其他內容均為原創；本論文的全部或部分未曾在同一課程或其他課程中提交過。

本人聲明知悉《澳門大學學生學術誠信處理規條》及《澳門大學學生紀律規章》。

簽名

日期

姓名

學生證號

課程 / 科目代碼