

HONOURS COLLEGE, UNIVERSITY OF MACAU

GRADUATION REQUIREMENTS SELF-CHECKING INSTRUCTIONS

FOR HONOURS PROGRAMME (HC17)

Before completing the Honours Programme and graduate, students need to be prepared and know if the requirements are being fulfilled. The Honours Programme study plan and completion progress of each programme requirement can be viewed in the online Study Plan system. Students should monitor their own progress constantly to avoid any delay in graduation. To graduate from UM with special recognition at congregation and an Honours College certificate to signify passing of the Honours Programme, a student must satisfy the below requirements:

- ✓ Honours course
- ✓ Study abroad experience
- ✓ RC Residency requirement
- ✓ Leadership & service learning requirement
- ✓ Research/Internship course requirement
- ✓ Cumulative GPA/SA Requirement

STEP 1. Go to the HC website to download the “Graduation Requirements Checklist”.

(https://hc.um.edu.mo/wp-content/uploads/2020/10/HC_F042_R1_Graduation-Requirements-ChecklistHC17.pdf)

STEP 2. Login the online Study Plan system (<https://isw.umac.mo/studyplan/>).

STEP 3. Scroll down to the session of “Honours Requirements” to check the Honours Programme study plan and the related completion requirements.

STEP 4. The 6 core components and completion progress of each are shown here under this session with either green (✓ **Completed**) or red (✗ **Incomplete**) remarks.

STEP 5. Cross-check your completion progress of each programme component using the “Graduation Requirements Checklist”.

Programme Component 1) Honours Course

✓ **Completed**

| Honours Requirements (Direct admission) | | Status | Sem | Course Type | Credits/Courses | | |
|---|---|----------|-----|-------------|-----------------------|-----------------------|----------------------|
| | | | | | Required | Earned | Needs |
| FIRST YEAR - FOURTH YEAR | | | | | | | |
| ▼ | HC - Compulsory Course ✓ | Complete | | CM | 3 credits 1 course | 3 credits 1 course | 0 credit 0 course |
| | HONR1000 HONOURS PROJECT (3) ✓ | Complete | | | | | |
| ▼ | HC - Required Elective ✓ | Complete | | RE | 3 credits 1 course | 3 credits 1 course | 0 credit 0 course |
| ▼ | HC - Required Electives | | | | | | |
| | HONR1001 SELF-AWARENESS AND SOCIAL RESPONSIBILITY (3) | | | | | | |
| | HONR1002 LEADERSHIP SKILLS AND POSITIVE INFLUENCE (3) | | | | | | |
| | HONR1003 COMMUNICATING IN A GLOBAL CONTEXT (3) ✓ | Complete | | | | | |

Programme requirement varies across different admission channels, your admission channel can be viewed here:

- Direct admission
- Admission by open application
- Admission by recommendation of RC/SAO

- Students have to complete two HC courses:
1. HONR1000 (CE course) and
 2. HONR1001/HONR1002/HONR1003 (choose either one of three RE courses)

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X Incomplete

| | Status | Sem | Course Type | Credits/Courses | | |
|---|------------|-----|-------------|-----------------------|----------------------|-----------------------|
| | | | | Required | Earned | Needs |
| ▼ FIRST YEAR - FOURTH YEAR | | | | | | |
| ▼ HC - Compulsory Course | | | | | | |
| HONR1000 HONOURS PROJECT (3) | Incomplete | | CM | 3 credits 1 course | 0 credit 0 course | 3 credits 1 course |
| ▼ HC - Required Elective | | | | | | |
| ▼ HC - Required Electives | | | | | | |
| HONR1001 SELF-AWARENESS AND SOCIAL RESPONSIBILITY (3) | | | | | | |
| HONR1002 LEADERSHIP SKILLS AND POSITIVE INFLUENCE (3) | | | | | | |
| HONR1003 COMMUNICATING IN A GLOBAL CONTEXT (3) | | | | | | |

Programme Component 2) Study Abroad

✓ Complete

Students have to transfer at least 3 credits back to UM.

Study Abroad (12/3) (To transfer a minimum of 3 credits back to UM after studying abroad)

▼ (Study Abroad Programme) 2019/2 - UNIVERSITY OF ROCHESTER

| |
|--|
| ENGL3011 LANGUAGE ACQUISITION (3) |
| ENGL3013 PRINCIPLES OF LANGUAGE CHANGE (3) |
| ENGL3041 SPECIAL TOPICS IN LINGUISTICS I (3) |
| PSYC2000 DEVELOPMENTAL PSYCHOLOGY (3) |

For students who join the semester or year exchange through GAO or Faculties, your study abroad record will be updated only when your course exemption application is approved by the Registry/Faculty. For students who want to declare the summer programme as fulfillment, you have to submit your declaration request to HC Office.

X Incomplete

Study Abroad (0/3) (To transfer a minimum of 3 credits back to UM after studying abroad)

You have not completed any courses to fulfill this requirement yet

Programme Component 3) RC Residency

✓ Completed

Residential College Residency (Direct admission) (4/4 sem)

| Year | Sem | RC Year | RC Code | Residency Fulfilled |
|------|-----|---------|---------|---------------------|
| 2017 | 1 | 1 | MCMC | Fulfilled |
| 2017 | 2 | 1 | MCMC | Fulfilled |
| 2018 | 1 | 2 | MCMC | Fulfilled |
| 2018 | 2 | 2 | MCMC | Fulfilled |
| 2019 | 2 | N/A | N/A | Exchanged-out |

The highlighted number is the number of semester that students have to live at the RC. This requirement varies across different admission channel.

Direct admission/Admission by open application: 4 semesters

Admission by recommendation of RC/SAO:

All semesters except the semester of studying abroad.

X Incomplete

Residential College Residency (Admission by open application) (2/4 sem)

| Year | Sem | RC Year | RC Code | Residency Fulfilled |
|------|-----|---------|---------|--|
| 2017 | 1 | 1 | CKYC | Fulfilled |
| 2017 | 2 | 1 | CKYC | Fulfilled |
| 2018 | 1 | 2 | CKYC | Not Fulfilled. Please approach your RC for details |
| 2018 | 2 | 2 | CKYC | Not Fulfilled. Please approach your RC for details |

If the record is shown "Not fulfilled" but you have actually completed the RC residency that semester, you should approach your corresponding RC for confirmation.

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Programme Component 4) Leadership & Service Learning

✓ Completed

This indicates the minimum cumulative CS for graduation, i.e. **900 CS**

| Leadership & Service Learning (To earn a minimum of 900 cumulative Competency Score(CS) with a minimum of 150 CS in each of the 5 score areas of development for graduation) | | | | | |
|--|----------------|---------------------|--------------------------------------|------------------------|------------|
| Interpersonal Relation and Teamwork | Healthy Living | Cultural Engagement | Citizenship with Global Perspectives | Leadership and Service | Total |
| 390 / 150 | 415 / 150 | 795 / 150 | 2290 / 150 | 390 / 150 | 4280 / 900 |

Minimum cumulative CS (i.e. **150 CS**) for each score area of development are indicated here

✗ Incomplete

| Leadership & Service Learning (To earn a minimum of 900 cumulative Competency Score(CS) with a minimum of 150 CS in each of the 5 score areas of development for graduation) | | | | | |
|--|----------------|---------------------|--------------------------------------|------------------------|-----------|
| Interpersonal Relation and Teamwork | Healthy Living | Cultural Engagement | Citizenship with Global Perspectives | Leadership and Service | Total |
| 65 / 150 | 0 / 150 | 215 / 150 | 60 / 150 | 230 / 150 | 570 / 900 |

The numbers shown in red indicate unfulfilment of CS requirement. Students should check out the latest information of university events at the SAO website and the relative procedure to declare CS when participate in the events outside University.
(https://sds.sao.um.edu.mo/wp_introduction/)

Programme Component 5) Research & Internship

✓ Completed

| Research / Internship (6/3) (Receive a "B" grade / scale at 14 or higher for the specific research, project or internship requirement course of the degree programme at the student's home faculty) | | |
|---|------------------|-------------|
| | Course Fulfilled | Grade/Scale |
| JAPN3002 JAPANESE RESEARCH METHOD I (3) ✓ | Fulfilled | A |
| JAPN3005 JAPANESE RESEARCH METHOD II (3) ✓ | Fulfilled | A- |

The specific course of research project(s) or internship is listed here. Students have to receive "B grade or above" /Scale 14 or above for this course (at least 3 credits).

✗ Incomplete

| Research / Internship (0/3) (Receive a "B" grade / scale at 14 or higher for the specific research, project or internship requirement course of the degree programme at the student's home faculty) | | |
|---|------------------|-------------|
| | Course Fulfilled | Grade/Scale |
| LAWS4016 RESEARCH AND INTERNSHIP (3) | -- | -- |

Programme Component 6) Cumulative GPA /Scale Average (SA)

✓ Completed

| Major Cumulative GPA(SA) Requirement | |
|---|------------|
| Major Cumulative GPA(SA) / HC Required Cumulative GPA(SA) | 3.76 / 3.3 |

✗ Incomplete

| Major Cumulative GPA(SA) Requirement | |
|---|------------|
| Major Cumulative GPA(SA) / HC Required Cumulative GPA(SA) | 3.18 / 3.3 |

Graduation GPA/Scale Average requirement varies across different admission channels.

Direct admission/

Admission by open application:

3.3 or above (15 Scale Average or above for FLL students)

Admission by recommendation of RC/SAO:

3.0 or above (14 Scale Average or above for FLL students)