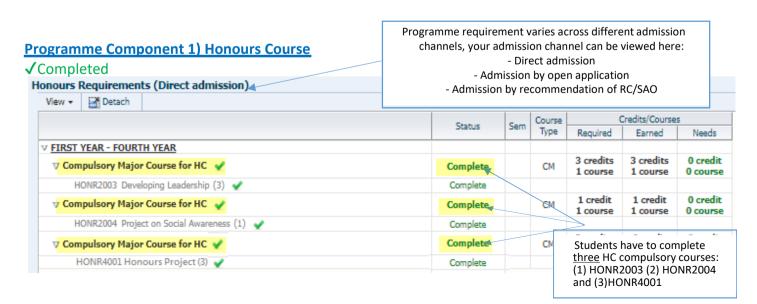# HONOURS COLLEGE, UNIVERSITY OF MACAU
GRADUATION REQUIREMENTS SELF-CHECKING INSTRUCTIONS
FOR HONOURS COLLEGE CERTIFICATE PROGRAMME (HC20)

Before completing the Honours College Certificate Programme and graduate, students need to check if all the programme requirements are being fulfilled. The study plan and completion progress of each programme requirement can be viewed in the online Study Plan system. Students should monitor their own progress constantly to avoid any delay in graduation. To graduate from UM with special recognition at congregation and awarded the Honours College certificate to signify passing of the Honours College Certificate Programme, a student must satisfy the below requirements:

- ✓ Honours course
- ✓ Study abroad experience
- ✓ RC Residency requirement
- ✓ Leadership & service learning requirement
- ✓ Cumulative GPA/SA and HC Cumulative GPA Requirement

STEP 1. Go to the HC website to download the "Graduation Requirements Checklist". (https://hc.um.edu.mo/wp-content/uploads/2023/07/hc-f050-r1.pdf)

STEP 2. Login the online Study Plan system (https://isw.umac.mo/studyplan/).

STEP 3. Scroll down to the session of "Honours Requirements" to check the study plan and the related completion requirements.

STEP 4. The 5 core components and completion progress of each are shown here under this session with either green (✓ Completed) or red (✗ Incomplete) remarks.

STEP 5. Cross-check your completion progress of each programme component using the "Graduation Requirements Checklist".
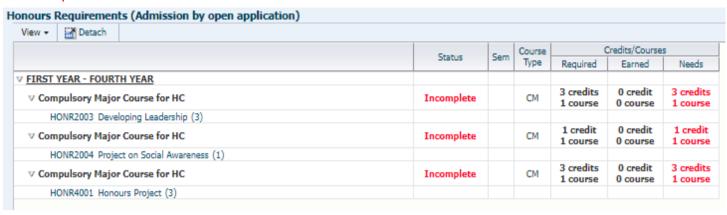
Programme Component 1) Honours Course
✓Completed

> Programme requirement varies across different admission channels, your admission channel can be viewed here:
> - Direct admission
> - Admission by open application
> - Admission by recommendation of RC/SAO

Honours Requirements (Direct admission)

View ▾ | Detach

	Status	Sem	Course Type	Credits/Courses Required	Earned	Needs
▽ **FIRST YEAR - FOURTH YEAR**						
▽ Compulsory Major Course for HC ✔	Complete		CM	3 credits 1 course	3 credits 1 course	0 credit 0 course
HONR2003 Developing Leadership (3) ✔	Complete					
▽ Compulsory Major Course for HC ✔	Complete		CM	1 credit 1 course	1 credit 1 course	0 credit 0 course
HONR2004 Project on Social Awareness (1) ✔	Complete					
▽ Compulsory Major Course for HC ✔	Complete		CM			
HONR4001 Honours Project (3) ✔	Complete					

> Students have to complete <u>three</u> HC compulsory courses:
> (1) HONR2003 (2) HONR2004 and (3)HONR4001

✗ Incomplete

Honours Requirements (Admission by open application)

View ▾ | 🗗 Detach

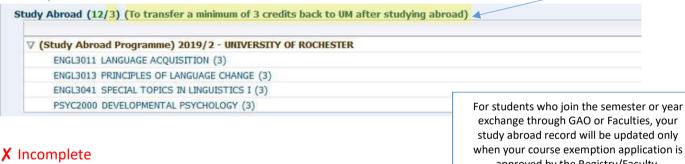|	Status	Sem	Course Type	Required	Earned	Needs
				Credits/Courses		
▽ FIRST YEAR - FOURTH YEAR						
▽ Compulsory Major Course for HC	Incomplete		CM	3 credits 1 course	0 credit 0 course	3 credits 1 course
HONR2003 Developing Leadership (3)						
▽ Compulsory Major Course for HC	Incomplete		CM	1 credit 1 course	0 credit 0 course	1 credit 1 course
HONR2004 Project on Social Awareness (1)						
▽ Compulsory Major Course for HC	Incomplete		CM	3 credits 1 course	0 credit 0 course	3 credits 1 course
HONR4001 Honours Project (3)						

Programme Component 2) Study Abroad

Students have to transfer at least 3 credits back to UM.

✓ Complete

Study Abroad (12/3) (To transfer a minimum of 3 credits back to UM after studying abroad)

▽ (Study Abroad Programme) 2019/2 - UNIVERSITY OF ROCHESTER
  ENGL3011 LANGUAGE ACQUISITION (3)
  ENGL3013 PRINCIPLES OF LANGUAGE CHANGE (3)
  ENGL3041 SPECIAL TOPICS IN LINGUISTICS I (3)
  PSYC2000 DEVELOPMENTAL PSYCHOLOGY (3)

For students who join the semester or year exchange through GAO or Faculties, your study abroad record will be updated only when your course exemption application is approved by the Registry/Faculty.

✗ Incomplete

Study Abroad (0/3) (To transfer a minimum of 3 credits back to UM after studying abroad)

You have not completed any courses to fulfill this requirement yet

Programme Component 3) RC Residency

✔ Completed

The highlighted number is the number of semester that students have to live at the RC. This requirement varies across different admission channels.
Direct admission/Admission by open application: 4 semesters
Admission by recommendation of RC/SAO:
All semesters except the semester of studying abroad.

Residential College Residency (Direct admission) (4/4 sem)

Year	Sem	RC Year	RC Code	Residency Fulfilled
2017	1	1	MCMC	Fulfilled
2017	2	1	MCMC	Fulfilled
2018	1	2	MCMC	Fulfilled
2018	2	2	MCMC	Fulfilled
2019	2	N/A	N/A	Exchanged-out

✗ Incomplete

Residential College Residency (Admission by open application) (2/4 sem)

Year	Sem	RC Year	RC Code	Residency Fulfilled
2017	1	1	CKYC	Fulfilled
2017	2	1	CKYC	Fulfilled
2018	1	2	CKYC	Not Fulfilled. Please approach your RC for details
2018	2	2	CKYC	Not Fulfilled. Please approach your RC for details

If the record is shown "Not fulfilled" yet you have actually completed the RC residency that semester, you should approach your corresponding RC for confirmation.
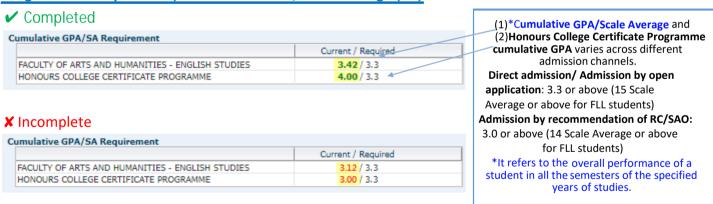
Programme Component 4) Leadership & Service Learning

✔ Completed

> This indicates the minimum cumulative CS for graduation, i.e. **900 CS**

Leadership & Service Learning (To earn a minimum of 900 cumulative Competency Score(CS) with a minimum of 150 CS in each of the 5 score areas of development for graduation)

Interpersonal Relation and Teamwork	Healthy Living	Cultural Engagement	Citizenship with Global Perspectives	Leadership and Service		Total
390 / 150	415 / 150	795 / 150	2290 / 150	390 / 150		4280 / 900

> Minimum cumulative CS (i.e. **150 CS**) for each score area of development are indicated here

✘ Incomplete

Leadership & Service Learning (To earn a minimum of 900 cumulative Competency Score(CS) with a minimum of 150 CS in each of the 5 score areas of development for graduation)

Interpersonal Relation and Teamwork	Healthy Living	Cultural Engagement	Citizenship with Global Perspectives	Leadership and Service		Total
65 / 150	0 / 150	215 / 150	60 / 150	230 / 150		570 / 900

> The numbers shown in red indicate unfulfilment of CS requirement. Students should check out the latest information of university events at the SAO website and the relative procedure to declare CS when participate in the events outside University.
> (https://sds.sao.um.edu.mo/wp_introduction/)

> Please note that the CS areas of development have been grouped into 7 areas starting from Academic Year 2021/2022 by the Student Affairs Office (SAO). For conversion between the 7 areas and the previous 5 areas, please check here: https://hc.um.edu.mo/cs-requirement/

Programme Component 5) Cumulative GPA /Scale Average (SA)

✔ Completed

Cumulative GPA/SA Requirement

	Current / Required
FACULTY OF ARTS AND HUMANITIES - ENGLISH STUDIES	3.42 / 3.3
HONOURS COLLEGE CERTIFICATE PROGRAMME	4.00 / 3.3

(1)*Cumulative GPA/Scale Average** and (2)**Honours College Certificate Programme cumulative GPA** varies across different admission channels.
Direct admission/ Admission by open application: 3.3 or above (15 Scale Average or above for FLL students)
Admission by recommendation of RC/SAO: 3.0 or above (14 Scale Average or above for FLL students)
*It refers to the overall performance of a student in all the semesters of the specified years of studies.

✘ Incomplete

Cumulative GPA/SA Requirement

	Current / Required
FACULTY OF ARTS AND HUMANITIES - ENGLISH STUDIES	3.12 / 3.3
HONOURS COLLEGE CERTIFICATE PROGRAMME	3.00 / 3.3