**Funding Proposal Form for HONR4001 Honours Project**

**Academic Year\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Student Name*:*** | **Student No*.:*** | **Contact No*.:*** | **Section No. *(e.g.:001)*** |
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| **Important Notes:** |
| * Funding amount for each project will be announced at the beginning of each academic year. * Total requested funding amount should not exceed the total funding allocated to each project. Funding is only applicable to expenses associated with production of the Project. Student should discuss with his/her advisor(s) and obtain his/her approval for the usage of project funding before submitting the funding proposal form to HC General Office. * Approval should be sought from the Dean of Honours College by submitting this Funding Proposal before acquiring the good(s)/service(s). * Notification email with the approved funding amount will be sent to students and advisor/ co-advisor. ONLY approved item(s) could be purchased and applied for reimbursement. |

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| **Item** | **Description of good(s)/ service(s)** | **Purpose of purchasing the items in details** | | **Total Requested Budget (MOP)** | | ***For Office Use*** |
| **Total Fundable Budget (MOP)** |
| 1 |  |  | |  | |  |
| 2 |  |  | |  | |  |
| 3 |  |  | |  | |  |
| 4 |  |  | |  | |  |
| **Subtotal (MOP)** | | | |  | |  |
| *Add item if necessary* | | | | | | |
| Signature of Student:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: | | | Signature of Advisor:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: | | Signature of Co-advisor(if applicable):  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: | |

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| **For General Office Use** Reference no: HONR4001/\_\_\_\_\_\_ /\_\_\_\_ /\_\_\_\_\_ | |
| Received by:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: | Signature of Dean of Honours College:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: |